

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICES  
NEW HAMPTON, NH 03256**

May 13, 2010

**MEMBERS PRESENT:**

Selectmen Paul Tierney and Charles Bartley were present. Ken Mertz arrived at approximately 6:05 PM.

**OTHERS PRESENT:**

Town Administrator Barbara Lucas was present and Police Chief Salmon.

**CALL TO ORDER:**

Chairman Paul Tierney called the regular meeting of the Board to order at 6:01 p.m.

**WORK SESSION:**

- Manifests, bills, requisitions, purchase orders and leave request forms
- Building Permit – *Hilda Devino, Tax Map R-20, Lot 16*; 890 Route 132. The energy code exemption has been received. A building permit is required, but no occupancy permit will be required.
- Building Permit – *KGI Properties, Tax Map R-4, Lot 90A*, Route 104, by Paul Vrusho (the Nursery on the property). A proposed temporary shed 16 x 28 is larger than that proposed in the permit issued in 2009 which expired in April. It was suggested that a letter from KGI authorizing the structure would be beneficial. Because the Board also had questions as to how it would be erected or delivered on site, whether it was still temporary given the size, what its appearance would be, and the change in size from the original expedited site review of 2009, this matter was referred to the Planning Board.
- Building Permit – *Joseph Bourque, Tax Map U-14, Lots 32 & 35*, 164 West Shore Road for a home construction to replace the current structure on a substandard lot. This was reviewed and the Board asked that the owner show the entire property more fully and existing rights of way. There was no shore land permit information as well. This item was tabled.
- Septic System Review – *Finlayson Realty LLC, Tax Map R-11, Lot 38*. This was reviewed and previously submitted to the Board and held for additional notations on the plan.
- Septic System Review – *John Claridge, Tax Map R-4, Lot 1A & 1B*. This item was reviewed for shoreline protection requirements and zoning setbacks. Approved by the Board
- Veterans Credit – *Jerry Busby, Tax Map R-20, Lot 42*. This was a corrected application for a veteran's disability credit of \$2,000 to include another \$200 Veterans credit for a total of \$2,200 and was approved.
- Hawkers & Peddlers License – *Jeff Day, 752 Route 104*. This item is pending until comment from the Fire Chief is received. The Police Chief has submitted his comments.

The following invoices and bills were authorized for payment by the Board:

LRPC appropriation approved by voters: \$1,904  
Mitchell Group for the Spear property: \$176  
Mitchell Group for SEA: \$304.60  
Mitchell Group for DirecTV: \$9,852.00  
Braggen bill for stenography in the DirecTV matter: \$1,115.90  
The bill for the balance of the Stryker cots and equipment paid by the Fire Department's grant award: \$17,156.40.

*Police Chief Salmon*  
*6:15 PM*

The Chief advised he would like to apply for two grants through Highway Safety. The first is for DWI patrols at a set rate (based on the Sergeant's salary) for 30 3-hour shifts and associated costs but does not include the vehicle costs. The second grant is for 15 4-hour blocks for speed enforcement. The Chief provided statistics and other requested information for the grant application and asked the Selectmen to sign the grant application. The Safety Committee for the Town has reviewed this and is supportive of the grant applications.

The Board asked if patrols would require additional over time expense. The Chief explained it would be possible but that these patrols would be details scheduled in advance for time frames set by Highway Safety (for example, speed enforcement would be at peak morning and evening commute times).

The Chief advised he will also be looking at some other grants for next year for equipment which have both 50/50 and 100% funding opportunities. He noted his Administrative Assistant, Ms. Calzada, was attending a grant writing seminar tomorrow.

Mr. Tierney reminded Chief Salmon the Board has not received the Chief's report on proposed changes to the Police Personnel Policy (The Chief explained he is still waiting for information from LGC) and the time bank proposal for employees. The Chief advised he will get back to the Board as quickly as he can on both items.

The Chief advised the Board that shifts for motorcycle week are being worked out and that the "Mooseman Marathon" in Bristol will not involve the New Hampton Police Department this year.

Callouts have gone up significantly with drug/alcohol and domestic issues this year, but prosecutions are going well. He commended his staff for their work in this area.

The Chief was asked how the software upgrades are going. The Chief stated the upgrades were so long overdue his staff is now on a learning curve to catch up with the newest versions. IMC software is drastically changed. However they now have very good support from the vendor and they are on top of things.

**DISCUSSION ITEMS:**

*Tax Bills*

Tax Collector Cynthia Torsey is mailing out the tax bills and all should be in the mail by tomorrow. The due date is July 1<sup>st</sup>. This year bills were printed

in-house and envelopes stuffed by the Tax Collector's office. Mrs. Torsey is looking into bulk rate mailing but it is possible there are not sufficient numbers within a single zip code to be cost effective.

*Draft Building Permits*

State statutes were reviewed as was the draft permit form developed. Mrs. Lucas noted changes made with the addition of check marks to indicate if the property was within a flood plain or Pemigewasset overlay districts, or if proposed work falls under the Shore Land protection rules. The form also provides an indication if the project is new or a renovation. It requests water source and electric source. Mr. Mertz suggested it should note whether it is public or private water sources. The statute reference is noted on the permit as well as an area for notation by the property owner. Permit numbers will be added by the printers, in sequence. The Board approved the changes of the form.

*Central Street Bridge*

An email from Paul Weston dated on 5/12 referred to requests for work from a Mr. Bellucci. The issues were all pertinent to the Bristol side of the bridge and the Board had no other comment.

A meeting on 5/11 with Mr. Tierney, Mrs. Lucas of New Hampton, Mr. Hardy and Wade Brown from Klenfelder/SEA and Paul Weston and Mr. Milbrand from Bristol discussed funding future repairs on the bridge because of errors made by the contractor which were not caught by the engineers on site. The current sidewalk on the bridge has an estimated 15 year lifespan before repairs would be necessary per DOT evaluation. SEA offered \$7,000 for a settlement figure at this meeting. Because both town Select Boards need to consider the matter, no agreement was expected at this meeting.

After the meeting Mr. Tierney met with the Bristol representatives. The estimated repairs will be \$22,000 in today's dollars 15 years from now. Extrapolating out 15 years, the figure the towns were looking for was \$34,000. Mr. Tierney suggested that given Winterset has already agreed to pay \$17,000 the additional \$7,000 from SEA will give them the funds they seek for any required future repairs.

Mr. Mertz made a motion to accept the settlement figure of \$7,000 from SEA, pending approval from the Bristol Board of Selectmen. Mr. Bartley seconded, and the motion passed unanimously. There will need to be some discussion with Bristol as to how the money will be held for both towns.

The remaining work on the site will be outlined in a letter from SEA. The essential items are the repair of guardrails on the Bristol side, and the expansion joints which were installed improperly in cold weather.

Paint has already covered the obscene graffiti which appeared on the bridge abutments. More painting will finish covering the graffiti with a better color match in the near future.

*Spear Property – Snake River*

An email from Attorney Spector dated 5/11, and an email dated 5/13 from Ralph Kirshner of the New Hampton Conservation Commission were

discussed by the Board. Work progresses on the acquisition of the property.

*Carter Mountain Road*

Mr. & Mrs. Robert Curry wrote a letter to the Board requesting clarification on the classification of Carter Mountain Road above Clement Road. They seek to place a mail box at the end of their driveway, and the post office has stated the classification of the road is not sufficient for their rural route driver. The Selectmen reviewed the master map and directed a letter to the Currys be written stating Carter Mountain Road, a class V road, extends beyond their driveway. The Curry's were very complimentary to the Highway Department's work on maintaining the road in their letter and those comments will be forwarded to Mr. Boucher.

*Junk Yard Inventory*

A memo from Chief Salmon outlined the inventory work he had done with regard to "junk yard" properties around the town. He noted some situations had views obscured by foliage, some situations where the landowner had unregistered vehicles on two different lots that might not meet the legal definition of a junk yard. Another situation had the vehicles in question at the rear of the property and not immediately in view from the street, while another location had a vehicle in a barn but this was visible from the road. The Chief noted potential challenges and expense to the Town in successful prosecution and sought the Board's input proceeding from this point.

The Selectmen discussed the situation and the potential costs to the town to take these issues to court. The intent of the ordinance is not so much to limit the number of vehicles as it is to control the unsightly and negative effects of unregistered vehicles and/or parts on properties which are not licensed junk yards or vehicle parts businesses. While some offenders are more blatant and damaging than others, there needs to be equity in both the prosecution and the protection of all residents' rights by the Town.

Mr. Tierney suggested that for those properties with two or more non-registered/non-road worthy vehicles, a letter be sent listing resources for free or low cost removal. If the unregistered vehicles or parts are not removed within four weeks the Board would then revisit those situations and determine if pursuing legal recourse is necessary on a case by case basis.

*Waste Management Contract*

The current contract expires June 30, 2010 with two one-year renewals possible. Mrs. Lucas attempted to contact Waste Management multiple times and has received no response as yet. She is also gathering information on other vendors used in other towns. The Board asked that a letter be prepared to Waste Management for the next meeting asking if they seek contract renewal and advising the Town will pursue its options elsewhere if they don't respond.

*Paving Projects*

RFP's need to be prepared and issued for an 18 x 14 area on Old Bristol Road (billed to the Precinct); a 75 x 75 x 40 area in front of the Town Offices and another area 35 x 30 at the Police Department, as well as work on Shingle Camp Hill Road.

*Notice of BTLA Hearing*

A notice of Hearing for *Wesley & Janan Hays vs Town of New Hampton*

before the BTLA was received. The hearing will be 7/14/10 at 9AM in Concord.

*Building Permit Compliance*

Mr. Philip Wolfe has a new structure on his property. It was supposed to be a temporary structure, but was modified and is no longer a temporary structure. A building permit was not issued for this work. The Board has asked that a letter be sent asking him to come before the Board.

John Connor – NH Route 132 N is building a barn. Questions regarding the setbacks and the purpose for the building will be posed to Mr. Connor in a letter prepared for the next Board meeting.

Goodwin property – The Police Chief noted it appeared they were digging a foundation hole. Mrs. Lucas will take a drive by to check but she suspects this is just the removal of loam to the abutting property which had been discussed and approved by the Board previously.

*NHDES*

A copy of the Administrative Order WD 06-048 was received indicating the Village Precinct is in compliance with its water quality.

*Gear Racks at the Fire Station*

Pictures of the newly constructed racks were passed around. The racks can be moved to a new building in the future and the Board noted they look very good.

*Police Department  
Weekly Statistics 5/3-5/9*

These were reviewed by the Board.

*New Hampton School Signs*

A sign for a play being presented by the School has appeared on the Town Common. The Village ordinances have nothing regarding temporary signage, so the town ordinance was reviewed. The issue of putting the sign on town property was also touched on. This will be reviewed at the next Board meeting as well as an email inquiry from Kirk Beswick dated 4/30 regarding a sign to be posted at the tennis courts. Mrs. Lucas requested additional information on the signage at the tennis courts but has not received a response as yet.

*Property Liability Insurance*

The renewal of property liability insurance is due to be submitted tomorrow. The Insurance will be renewed effective July 1<sup>st</sup>. An inventory of buildings, vehicles and properties was reviewed by the Board.

*Lucinda Ossola  
Tax map R-6, Lot 27A  
Timber Cut Application*

A follow-up letter will be drafted to Ms. Ossola asking again for additional information on the requested timber cut.

*Shaun Laqueux  
Possible Timber Cuts on  
Town Properties*

Mr. Laqueux will be coming before the Board next Thursday to discuss possible timber cuts on Town properties. He will also be able to discuss the management plan for the Treitman property with the Board and answer any questions. Mr. Tierney mentioned he had questions regarding the pine trees at the Town Meeting House.

*Abatements*

The following abatements were previously approved and were signed this night by the Selectmen:  
Dalphonse, Tax Map R-19, Lot 28.80: \$90.48  
Amero, Tax Map U-9, Lot 5-130: \$90.48  
Tripp, Tax Map R-19, Lot 28.058: \$74.02  
Quaglia, Tax Map R-6, Lot 18: \$289.52  
Whalen, Tax Map R-19, Lot 5: \$1,888.46  
Russin, Tax Map R-7, Lot 16: \$748.48  
Sawin, Tax Map R-1, Lot 27A: \$522.29  
Edwards, Tax Map R-8, Lot 1A08: \$679.39  
Flateau, Tax Map R-13, Lot 18: \$291.17  
Carbone, Tax Map R-20, Lot 60D: \$254.98  
Reuter, Tax Map U-10, Lot 13: \$115.97  
Sirois, Tax Map R-13, Lot 20A: \$269.78  
G10, Tax Map R-5, Lot 5: \$549.43  
Military Relief Act – Susan & Steve Connolly, Tax Map R-6, Lot 12: \$14.39

**OTHER BUSINESS:**

The meeting which had moved to June 2<sup>nd</sup> will now be rescheduled back on its original date of June 3<sup>rd</sup> from 5 to 7 PM. It was noted the Town Clerk/Tax Collector will speak to the Board regarding any concerns she may have regarding evening hours and security.

Mr. Tierney asked to move the meeting of 5/20 to 5/19 at 6 PM because of a commitment he has out of town. This was acceptable to the other Board members.

*Items for the next Board meeting:*

Bridge Maintenance Training will be scheduled for staff.

Mr. Tierney suggested a letter to recognize the outstanding work done at the Dana Meeting House, the Veterans Park and the Triangle outside the Town Offices be discussed at the next meeting.

**MINUTES:**

Minutes for 4/8, 4/15 and 4/21 will be reviewed and approved next week.

**PUBLIC COMMENT**

None was heard.

**ADJOURNMENT**

It was moved by Selectman Bartley to adjourn, seconded by Selectman Tierney. The vote passed and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Kristin J. Harmon