

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICES
NEW HAMPTON, NH 03256**

March 3, 2010

MEMBERS PRESENT:

Selectmen Paul Tierney and Kenneth Mertz were present.

OTHERS PRESENT:

Town Administrator Barbara Lucas was present, as was Public Works Director James Boucher.

CALL TO ORDER:

Chairman Paul Tierney called the regular meeting of the Board to order at 6:00 p.m.

WORK SESSION:

- Manifests, bills, requisitions, purchase orders and leave request forms
- Building Permit – None
- Septic System Review – None
- Current Use Application – None
- Home Occupation Form – None
- Intent to Excavate – None
- Intent to Cut – *Keith Corriveau, Tax Map R, Lot 21*, a bond was required and paid by the property owner who is also showing himself as logger. The intent was approved by the Selectmen, but when the cut is complete it will be reviewed by the Forester.
- Veterans Credit – None
- Elderly Exemption – None
- Misc. Correspondence – None

The invoice for the Town Report was received and approved by the Selectmen.

APPOINTMENTS:

James Boucher, Public Works
Re: Brook Road Bridge
over Blake Brook
6:00 PM

Selectmen received a letter from DOT requesting confirmation that the stabilization for the bridge has been done. DOT had notified the Town of the bridge deficiencies on November 30, 2009 and on January 8, 2010 Mrs. Lucas advised funding for the bridge would be on the Warrant Articles which would be voted on in March 2010. Mr. Boucher applied for the necessary Dredge and Fill Permit with DES in February and was able to confirm with Stony Ridge Environmental the permit had been authorized by DES. As soon as the vote authorizes the budget, work can begin.

Mr. Boucher advised the Board that when he provided them the initial estimate the water level was low. While there is not a lot of run off at this time, there is more water than at that time. Depending on the time constraints, and the weather, Mr. Boucher thinks his crew can do the work for a temporary repair to stabilize the abutments as requested by DOT. The work requires a minimum of three or four days of dry weather. While he believes the repair would exceed the minimum stabilization DOT is looking

for, the bridge will still need to be replaced. The problem Mr. Boucher outlined is handling high water conditions which could require a contractor. After discussion, the Board and Mr. Boucher decided spend the time before the budget vote to investigate options which may allow Mr. Boucher's crew to do the work, monitor the water levels and report back to the Board.

The Board authorized Mr. Boucher to call the author of the letter from DOT and confirm the plans for the work. Mrs. Lucas asked what kind of weight limits will be required for the repair because of posted access over other bridges (specifically the Army Corps of Engineers Bridge on Coolidge Woods Road or the Central Street Bridge). This question will be posed to the DOT officials as well.

Mr. Boucher then reported on revenues for January which is off to a good start. He stated he wants to set up a sign to thank residents for the recyclables. Mr. Mertz suggested that he and Mr. Boucher might be able to work on a related project with the elementary school students before the end of the school year.

Mr. Boucher discussed Freon extraction from refrigerators at the transfer station and a possible methodology to dispose of the material or recycle the materials. Options to deal with 65 units at the transfer station will be pursued and Mr. Boucher will report back to the Board next week. He advised that certification is not required, but he will contact LGC to make sure any safety issues are investigated. He has seen the units in use at Plymouth and feels this is worth pursuing for New Hampton.

DISCUSSION ITEMS:

Timber Tax Warrant

Timber Tax Warrant for \$1,179.88 was approved by the Board.

Elderly & Disabled Tax Deferral Application

A resident at Tax Map U-1, Lot 18, submitted a tax deferral application which ensures the taxes are not payable until the property is relinquished.

Central Street Bridge

A copy of a letter to NHDOT requesting \$791,890.68 reimbursement through 2009 from DOT was reviewed. The Board expressed appreciation to Mrs. Lucas and the administrative staff for their work to get this reimbursement completed.

Philip Wolfe

A draft letter to Philip Wolfe was reviewed regarding the building permit submitted after the fact for an addition to his home which encroaches into the setbacks. Minor changes will be incorporated before it is mailed. Mrs. Lucas noted that in an email exchange with Mr. Wolfe, he indicated he was told he did not need an additional building permit for the carport/garage which has also been constructed. If this can be dismantled it, Mrs. Lucas stated the assessor will be looking at the property and taking pictures for review by the Board. The revised letter was signed by the Selectmen.

Meredith Village Savings Bank.

Draft letter to the Bank dated 3/3/10. Review of the letter of credit for Tilton Realty Trust, Peter Knox, for the Mansfield Woods project and has not seen any improvements since the last review. Letter of credit expires April 24th

and the bank is asking if the letter of credit should be renewed for one year. He has done significant work since his site plan was granted, so the site plan approval is still valid.

PSNH map of New Hampton

PSNH has provided a map which shows coverage for power supply by all vendors in the town.

*New Hampton Delta
Route 132 North
Tax Map R-120, Lot 9*

New Hampton Delta owned property (formerly a portion of the Hiltz property). When he left the Board and ZBA the owner did not have tenants or a specified use and was told that he needed to come back before the Planning Board when tenants were in place for a safety review. Now TC Trucking and the owner have moved into the space. Mr. Tierney suggested a letter to Cease and Desist be sent with a reference to the Planning Board's requirement for site plan review.

*BTLA Appeal from
Wesley & Janan Hays
Seminole Avenue*

A letter from the BTLA granting an extension request to March 29th was received. Mrs. Lucas has an appointment with the cartographer to review the maps and submitted materials before another meeting with the Hays.

Resource Management

A letter from Resource Management to DOT responding to the issues of mixing of ash and bio-solids at Ambrose Brothers' gravel pit on Route 132 was received and reviewed by the Selectmen.

*Resident Complaint
Blake Hill and Coolidge
Woods Roads & Upper
Oxbow Road.*

Highway Department received a call complaining of road conditions on March 2nd. Mr. Mertz asked if there was some log kept on these. Mrs. Lucas stated the complaints are passed on to Mr. Boucher who responds within 48 hours.

Public Officials Bonding

Public Liability Schedule of Bonds for 2010 for Public Officials in New Hampton was received and reviewed by the Board.

*Mitchell Municipal Group
Re: NH Electric Coop
Tax Appeal*

Jae Whitelaw spoke with Mrs. Lucas, and she updated the Board with the status of the legal action to date.

Tax Appeals for 2009

Eleven appeal requests have been received.

- *James & Carole Palmer, Tax Map R-19, Lot 3 Dixon Hill Road* was referred to CNP for comment and opinion.
- *Melinda Adams & Glenn Feener, Tax Map R-7, Lot 35C Chapman Island*, protesting the floor area on the second story. Referred to CNP for comment and opinion.
- *Michael Sirous, Tax Map R-13, Lot 20A on Blake Hill Road*. This was sent to CNP.
- *Robert Edwards, Tax Map R-8, Lot 1A08 on Mountain Vista Road*. This was sent to CNP.
- *John Reuter, Tax Map U-10, Lot 13, Seminole Avenue*. This was sent to CNP.
- *Clifford & Doris Russin, Tax Map R-7, Lots 16 & 17 Winona Road*. This was sent to CNP.
- *Jeffrey Sawin, Tax Map R-1, Lot 27A*, Selectmen recommend a letter be

drafted to the owner asking to get supporting information before March 15th.

- *Michael Riopel & Susanne Saber, Tax Map R-4, Lot 4V, Main Street.* This was referred to CNP.
- *Jonathan & Sue Ann Mackie, Tax Map R-5, Lots 18, 19, 4C & 4A* Baldwin Avenue and Chase Road. This item was tabled to next week pending more information.
- *Benjamin Carbone & Kim Goldberg, Tax Map R-20, Lot 60D Birdrunner Road.* This was referred to CNP.
- *Larry Ballou, Tax Map R-4, Lot 56 MH1 Sinclair Hill Road* – This was a late submission by executors of the property. This appeal was not filed until March 3rd. The Board denied the appeal, and will review the tax balances due as a possible hardship. The land is owned by another party and the mobile home owned by the deceased is in poor condition. Mrs. Lucas will contact the executor of the estate.

*Unpermitted Sign
G10 LLC
Route 104*

Unpermitted signage on Route 104 for a Laconia business is still there. No response to the 2/18/10 letter from the Selectmen has been received. Attempts to reach an owner by phone were unsuccessful. Another letter will be sent informing the owners of the \$250.00 per day fine.

*Craig Weisman
Winona Lake
West Shore Road*

The owner advised he is changing his proposed log home to a post and beam home. A new energy code may apply and changes to the property need to be documented. Rather than approving an extension on the existing building permit for the log home, the Board will require a new building permit at no cost for the post and beam structure. The owner will need new zoning approval if his project goes beyond two years. An occupancy permit will be required if the Town votes to pass ordinance changes.

*Metrocast Cablevision
Renewal*

An appointment for March 25th appointment has been scheduled for the Board to meet with representatives and discuss the lease agreement renewal with Metrocast.

*Monica Stevens & Bruce
Garant
Fairway Drive*

A follow-up item regarding a letter dated 1/7/2010 from the Selectmen referring to possible junk vehicles, Mrs. Lucas viewed the property from the street. One vehicle and a half vehicle were still present. One other vehicle was present and its registration status was not clear. Mrs. Vose will contact the landowners for a status update on the situation.

*Central Street Bridge
Town of Bristol
Paul Weston*

A meeting with Mr. Weston and a selectman from Bristol, Mr. Tierney showed the letter he had drafted regarding the outstanding issues on the Central Street Bridge. They were advised New Hampton's attorney suggested changes to the letter and she would redraft the letter. Mr. Tierney believes Bristol concurs with the position reflected in the letter.

At the meeting an agreement was discussed whereby Bristol will do plowing and sweeping, and New Hampton will apply chemicals for maintenance of railings and sidewalks. Mr. Tierney asked to make sure Jim Boucher can do this work. Mr. Mertz asked the cost for the application of the chemicals, which was 3.6 gallons at 110.00 per gallon.

*Junk Vehicles
Gordon Hill Road*

Gordon Hill Road reportedly has junk vehicles on one property. Chief Salmon will be asked if he has knowledge of the situation for follow-up by the Board.

Inventory of Junk Vehicles

Plans for an inventory of properties in New Hampton that may have junk vehicles. Mrs. Lucas noted that a form was developed the last time an inventory was done. Mr. Mertz and the Chief of Police will make arrangements to do the inventory.

Road Management Workshop

The workshop is on May 15th. Mrs. Lucas and Mr. Tierney are scheduled tentatively to attend but will have to confirm later.

A meeting of NH Coop with Fire Station personnel next Monday will provide training on situations with downed power lines

A previously cancelled dam meeting with Mr. Boucher and his foreman has been rescheduled.

Ed Batchelder

Mrs. Lucas happened to see Mr. Batchelder who advised he is taking the unregistered vehicles to auction. He plans to come before the Board for a discussion in the near future.

Don Drake

Mr. Drake spoke with Mrs. Lucas and will be sending a letter to the Town Offices to explain his situation and make some arrangement to resolve his tax bill issues.

Tax Collector/Town Clerk

Ms. Schofield is scheduled to be in the office on March 8. Mr. Kettenring has said he will come in Friday to test the ballot counter in anticipation of voting.

NON PUBLIC SESSION:

Motion was made by Mr. Tierney to go into Non-Public Session under RSA 91-A:3 II(c) regarding welfare issues. Mr. Mertz seconded and the motion passed at 7:50 PM.

RESUMING PUBLIC SESSION:

Mr. Mertz made a motion to come out of Non-Public Session at 7:56 PM, seconded by Mr. Tierney. Motion Passed. Mr. Tierney made a motion to seal the minutes for ten years. The motion was seconded by Mr. Mertz and the motion passed.

OTHER BUSINESS:

Preliminary damage assessment from the wind storm was done and faxed to the State. The Selectmen reviewed the information. It is not likely to meet the requirements for assistance.

PUBLIC COMMENT:

None was heard.

ADJOURNMENT:

It was moved by Selectman Mertz to adjourn, seconded by Selectman Tierney. The vote passed and the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Kristin J. Harmon

DRAFT