

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICES
NEW HAMPTON, NH 03256**

April 21, 2010

MEMBERS PRESENT: Selectmen Paul Tierney and Kenneth Mertz were present.

OTHERS PRESENT: Town Administrator Barbara Lucas was present.

CALL TO ORDER: Chairman Paul Tierney called the regular meeting of the Board to order at 6:00 p.m.

- WORK SESSION:**
- Manifests, bills, requisitions, purchase orders and leave request forms.
 - Building Permit – *Philip Peschek, Tax Map U-8, Lot 15, Smoke Rise Lane*. Within the existing footprint, he proposed changes to his basement level, the first floor and a studio created above a garage. The roof will be replaced to expand over the garage. No shore line protection issues were identified. Mr. Tierney moved to approve the permit with the notation that no additional bedrooms be added. This was seconded by Mr. Mertz and the motion passed.
 - Building Permit – *Richard Simpson, Tax Map R-19, Lot 5D* on Dana Hill Road. He proposes to build a 2 bedroom home. Setbacks and details were reviewed. The State Septic permit was approved, and the driveway permit dating from 2008 will be reviewed by Mr. Boucher for any issues. The Board has approved the permit pending confirmation from Mr. Boucher.
 - Intent to Cut – *Jeremy & Patricia Vittum, Tax Map R-1, Lot 35* on Summer Way. This was approved by the Board.
 - Intent to Cut – *Jeffrey Sawin, Tax Map R-1, Lot 27A* on Coolidge Woods Road. This was approved by the Board.
 - Misc. Correspondence – None.

Chief Salmon submitted a requisition to upgrade Police Software for three stations in his office. While a software package was authorized by town vote on a warrant article in March, this additional \$1,770 will come from the Department's budget to augment the software installed. The Chief provided the Board with an explanation which they agreed to authorize the expenditure from the Chief's budget.

The Highway Department submitted a requisition for more repairs on the Mac dump truck discovered during manifold work at Winnepesaukee Truck. The total of \$1,580 in additional repairs include replacing 6 injector lines, a surface exhaust manifold and repairing an air leak in the transmission and replacing clutch linkage levelers. The quote was reviewed by the Board and authorized.

Chief Drake submitted a requisition for training which had been budgeted under a warrant article. After discussion with the Chief, this item was approved by the Board.

An Irwin Motors bill for a balance owed for items not covered by warranty in February of 2009 was approved by the Board. It was noted that a letter from the Town to Ford Motor Co. sent in 2009 did not change the outcome.

A Fire Department requisition for the flywheel part for the Forestry truck was reviewed and approved by the Selectmen.

CNP's invoice for work on the Hays abatement issue and an email dated 4/16/10 were reviewed and the invoice approved by the Board.

APPOINTMENTS:

*Bob Barry & Joel Powers
Precinct Water Usage
6:30 PM*

Chief Drake and Engineer Kevin Lang joined the Board for this meeting. Mr. Powers was not available for the meeting. He stated the charge for the metered water was raised from \$10/1,000 gallons to \$15/1,000 gallons. He stated that expenses are such that they are asking the Fire Department to look at their consumption rates for filling trucks and washing vehicles. Mr. Barry said that they are not looking to install a meter for the station's three inch pipe until such time as they have a new station with the proper fill pipe. If the Department could estimate their usage they would like to negotiate a rate. He noted that consumption was 2 to 3 thousand gallons for domestic use.

Fire Chief Drake stated all fire trucks hold 1,000 gallons. The forestry truck holds 300 gallons. The Department uses water to test the hoses for leaks and the lot has to be clean to allow for laying out the hose on the pavement.

Mr. Barry suggested that an inventory of water usage be determined between now and November and the Precinct can work on some arrangement for a quarterly charge for the next budget season.

Mr. Mertz asked if homeowners had any charges for a house fire. The Chief stated there is none, unless there is the rare situation of a hazmat situation. If there is a brush fire which gets out of hand and it is a repeat offender, there could be some kind of bill, but generally there is no charge, and Mutual Aid charges nothing for its assistance to New Hampton. Mr. Lang noted he didn't want to see people not calling the fire department to avoid charges.

Mr. Mertz noted that Fire Department pumped water for the Precinct reservoir through Mutual Aid, which involved the assistance of other towns. The cost of these services was borne by the Department budget which is supported by the tax payers of the entire town.

Mr. Barry suggested that just a sheet which noted how long a time the water was used for cleaning hoses or vehicles could be kept. It wouldn't be perfect but just to get some idea. Extended events could drain the reserve which Mr. Barry estimated to be 140,000 gallons or about a four day supply.

The Chief noted that in most cases they will create an impoundment in a brook, but in some cases they will need to fill up. The Chief noted that when Vernal Drake's house burned, it was down in a matter of minutes after

arrival. Because of time and location, the truck was filled at the station. Mr. Lang estimated that 10 to 15,000 gallons might have been drawn for that event. Drawing on the precinct supply is very rare because it is more efficient to draw at a faster rate from a pond or a river.

Mr. Tierney suggested that data be gathered for May, June and July, and perhaps it will be done again in winter weather. The Chief will do what he can to come up with some estimates. Mr. Lang suggested putting a fitting on the metered water for the garden hose for vehicles, but logistics may preclude being able to do that.

The Chief was asked about a fire pond and hydrant installation at the gravel pit. A follow up with the owners was scheduled for this spring. The Chief will report back to the Board.

*Karen Porrazzo
Farmers Market
7:15 PM*

Ms. Porrazzo offered to serve on the Recycling Committee. Mrs. Lucas provided a form for her.

Ms. Porrazzo would like to start a Farmers Market at her residence on Straits Road. She was hoping to provide a location that would serve farmers and craftsmen from surrounding areas. She cannot sell her own products because it would then be a farm stand, but her intent was to host vendors and their locally made products. This falls under the Dept. of Agriculture's definition of a Farmers Market.

Mr. Tierney noted the rules under General Residential and Agricultural a Farmers Market is not a permitted use. Mr. Tierney suggested the Board could do some research and get back to her before her proposed starting date of July 1st. In the interim Mr. Mertz noted if this was permitted she would need information on parking, and an abbreviated site plan review from the Planning Board. Information from Police and Fire and input from abutters would be required. The proposal would be a change in use for her property.

Mrs. Lucas suggested talking with the Town attorney regarding the definition of agriculture and if using the Department of Agriculture's definition was appropriate to see if it could be considered a permitted use.

*Steve Harris
Chickens
7:30 PM*

Mr. Harris stated he was interested in getting four chickens and was not sure it was allowed in the Precinct. There would be no roosters.

The Selectmen cannot allow it, but the Board suggested he could go before the ZBA for a variance. Mrs. Lucas suggested that for the next town meeting he could submit a petition to change the zoning ordinance in the Precinct to allow an agricultural hobby type use.

DISCUSSION ITEMS:

*Michael Riopel
Tax Map R-4, Lot 4V*

The abatement for Michael Riopel, approved at the last Board meeting, was signed by the Board.

Central Street Bridge

A letter from Winterset dated 4/14/10 dealt with final quantities for the project. The letter was copied to SEA and covered on-site clean up. Mr.

Tierney noted the original bid for the project was \$4,156,000 and the final cost was \$4,103,400.

A draft letter to the SEA regarding the sidewalk issue, written by Mr. Tierney, was reviewed and some changes were made by the Board. The changes will be run past the Town Attorney and the letter will go to Bristol for their comment.

The contract for the rip-wrap is received and will be in place next week. The CEC plantings will be installed shortly after.

Vachon-Clukay Audit

The audit report of Tax Collector records is complete and the re-committal warrants are prepared and ready to be submitted to the DRA as per requirements.

Appointment to the Recycling Committee

Dominique Vazquez-Vanesse was nominated to the Recycling Committee for 3 years by Mr. Tierney, seconded by Mr. Mertz. The motion passed.

Web Site Policy

A draft of the Town Web Site Policy was reviewed by the Board and approved. The policy will be added to the website.

Conservation Commission Acquisition of Spear Property

New Hampton has not adopted the RSA 41:14 which would allow a purchase of the property by the Town immediately. The Town attorney noted that first step is to have the property conferred with a conservation easement by the Town of Meredith. If the easement is not placed on the property prior to being transferred to New Hampton Conservation Commission, the Town would have to vote at Town Meeting 2011 on acquiring the property. The Board authorized Mrs. Lucas to pursue the conservation easement and other recommendations from town counsel.

911 Map Review

A number of corrections to the 911 Map have been noted. Mrs. Lucas will go out with the Police Chief next Wednesday to do site checks on remaining locations in question. Final corrections will be made and the map submitted to the State.

New England Forestry Tax Map R-13, Lot 27A; R-2 Lot 15; R-1, Lot 6; R-2, Lot 13

The Belknap County Forester has agreed to review these lots as the Town Forester had to recues himself from this matter.

Letter from Metrocast

A list of New Hampton customer services, rates and other information. The New Hampton School has provided a meeting room schedule. August 2nd at 7 PM for the public hearing on the Metrocast Franchise Renewal.

Building Permit Fees and Inspection Fees

This was tabled to a work session date. Mr. Mertz discussed the merits and questions on the rate schedule from Sanbornton. Some towns have building inspectors and that will raise the rates in those towns. Mrs. Lucas suggested she can ask Mrs. Vose to estimate her time, the cost of printing permits, etc. to get some idea of the town's real costs and the Board could use that information to set the fees. The Board stated it was not looking to generate revenues, but to recoup costs to the town.

A date for the first work session will be on June 2nd from 5 to 7 PM. The Board's summer session will begin then and go to September.

Highway Department Work on the Triangle

Mrs. Lucas asked if a sign on the granite post could be erected. Mr. Mertz will discuss it with Mrs. Lucas. Mr. Tierney stated that Mr. Mertz should be paid for his work, but Mr. Mertz stated that he would be uncomfortable with that and suggested he would only submit a bill for materials he might need to purchase for the project.

Upper Oxbow Road

Melvin Torsey had some complaints about Upper Oxbow Road and the impact on his property. Mrs. Lucas and Mr. Boucher met with him. Stonewalls on his property had been plowed and covered up years ago. Culvert work resulted in some material being pushed up onto his property. Mr. Boucher confirmed that will no longer be done. Additionally the next time Mr. Boucher is doing work in the area, he will make an effort to find an engraved stone which had been an property marker for Mr. Torsey'. The stone was buried by crews years ago. Mr. Torsey expressed his appreciation for the site visit.

LGC Advertisement

An advertisement that LGC is planning to run was reviewed by the Board which includes a photo of Mrs. Lucas.

NON PUBLIC SESSION:

Mr. Tierney made a motion to go into Non Public Session to discuss a matter of reputation at 8:18 PM, seconded by Mr. Mertz. The motion passed.

RESUMING PUBLIC SESSION:

Mr. Mertz made a motion to resume the Public Session at 8:26 PM and to seal the minutes for 10 years. Mr. Tierney seconded and the motion passed.

OTHER BUSINESS:

Mr. Tierney advised the Board that he assisted the deputy welfare officer on a general assistance case for which Mrs. Lucas (Welfare Officer) recused herself because she knew the individual personally.

Review of Personnel Sick and Earned Leave Time

The Board reviewed spreadsheets of earned and sick time accruals of Town Employees as of the last payroll period. It was noted that time taken under FMLA was not included in the spread sheet.

PUBLIC COMMENT:

None was heard.

ADJOURNMENT:

It was moved by Selectman Mertz to adjourn, seconded by Selectman Tierney. The vote passed and the meeting adjourned at 8:42 PM.

Respectfully submitted,

Kristin J. Harmon