

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

September 20, 2018

MEMBERS

Mr. Irvine, Mr. Denoncour and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas.

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 6:32 pm.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following Building Permits;

1. Pamela Woodburn-Hunt, Tax Map U13, Lot 24 (*approved 9/12/18*)
2. Kenneth Carver & Sally Knight, Tax Map R6, Lot 2C (Ext. req.)
3. Shannon Sargent, Tax Map U4, Lot 11
4. Joseph & Bryan Boynton, Tax Map R17, Lot 21

The board approved the following Occupancy Permit application(s):

1. Tilton Realty Trust, Tax Map R11, Lot 17.45 (*approved 9/12/18*)
2. Richard & Mary Terris, Tax Map R3, Lot 16 (*approved 9/12/18*)
3. David & Debra Marsh, Tax Map U11, Lot 9 (*approved 9/12/18*)

The board took no action on the following sign permits:

1. NH Smokehouse – BBQ Shak, Tax Map R-5, Lot 5 – HOLD for more information
2. Granite State Greenhouse and Nursery, Inc., Tax Map R-4, Lot 90A -HOLD

The Board approved a Septic System:

1. Kevin and Cheryl Drake, Tax Map R-4, Lot 58

APPOINTMENTS

*7:00 pm Kevin and
Cheryl Drake*

Kevin and Cheryl Drake were present to discuss their building permit application.

Mr. Drake advised the Board that the septic system plan before them is for the lot on which they plan to move the existing manufactured home on Lot 58A to Lot 58.

Mr. Drake advised they want to move their existing mobile home onto their abutting lot #58, allowing construction of their new home onto lot #58A. They will be submitting a building permit for the relocation of the mobile home and another building permit application for the new home, prior to moving the mobile home, which will be in the next few weeks, expecting to be 75% complete in one year. They will need to blast where the mobile home currently sits in order to accommodate the new home. Mr. Irvine pointed out that having the home on lot #58 would take the home occupation business out of compliance as the garage is on lot #58A, but this is only a temporary situation so the new home could be built on lot #58A. Mr. Drake said some site work will be done to determine the definite location of the new home, which will meet all setback distances. He said they are dealing with their existing septic system and NHDES, as the system received approval for construction, but no

approval of operation from the previous owner, so DES may require a new septic system. Mr. Mertz advised that a finding will need to be made relative to the existing home occupation and construction of the new home. Mr. Irvine asked the Drakes to submit the square footage of the new home when they submit that permit application so it can be related to the home occupation requirements.

Mr. Drake advised the apartment construction will begin soon so they can occupy that space temporarily.

DISCUSSION

The Board reviewed and discussed the following:

- Letter of Recognition to Steven R. Marsh for graduation from the 176th NH Police Academy. Signatures needed.
- Abatement – Shannon Werra 2016, 2017 & 2018, total \$158.70. The Board had reviewed pictures of the dilapidated camper and agreed to abate and signed the abatements. The owner of the Twin Tamarack of the abatement.
- Review of LAPP draft application for a grant for the Brook Road Bridge, prepared by Neil I. Mr. Irvine explained this would now go to the Army Corp of Engineers (ACOE) for their approval.
- Appointment for Deputy Forest Fire Wardens were approved and signed by the Board.
- List with status of lien properties from Tax Collector.
- Utility appeals:
 1. Settlement Agreement – DirecTV vs. Town
 2. Merrimack County Notice of Decision – NNE Telephone vs Town of Acworth
 3. Email from counsel, 9/10 – denial of Motion to Reconsider
 4. Email correspondence with Sulloway & Hollis – summarization of additions
- Letter from NH Lottery Commission suggesting consideration of KENO on the town ballot. The Board agreed that no local businesses have expressed interest to date.
- Day Away program request for 2019 appropriation for \$1500.
- CADY request for appropriations for 2019 is \$1000.
- Enforcement letter from Permitting Assistant to Joshua & Tiffany Reynolds, Tax Map R20, Lot 59.
- Ambulance outstanding billing for transports were reviewed and forwarded to collections.
- Copy of letter to Mike Sharp, from NHDES re: alteration of terrain permit, dated 9/17 for the proposed development on NH Route 104, Tax Map U-17, Lot 55.
- Notice of state auction on 10/20. No vehicles were planned to go to this auction.
- Copy of letter from Mr. Pollock to Ed Batchelder, reviewing visit with Permitting

Assistant and advising him in writing that a second dwelling unit on his lot was not permitted.

- Copy of letter from the Town to NH State Liquor Commission confirming the sale of beer, wine and cigarettes were permitted at the New Hampton Convenience Store (Mobil) that was being sold to another company.
- Discussion on replacement of railings at Town House handicap ramp. Two quotes were provided for the replacement of the railings, one using pressure treated and the other using plastic. The Board agreed that plastic/pvc would be less future maintenance.
- Paving proposal to replace the curbing and sidewalk in front of 55 Main Street property, which was a cost of \$4,200. Mrs. Lucas advised that the desire was to have the replacement done at the time of the Main Street paving, but the State's contractor could not provide this service. The Board consensus was because of the cost not to have the work done at this time.
- Permitting Assistant's had a site visit with Trisha Sargent, Tax Map R10, Lot 11 –relative to a shed within setback. The property owner had started construction on a shed that may be in violation of the setback from the right-of-way. The Board reviewed the notes and took it under advisement.
- Email from Sherman Ross and response from B. Lucas 9/20 re: paving of Church Lane. Mr. Ross advised in the email that the New Hampton Community Church contracted for paving of the parking lot at the Church but they paved the wrong area and actually paved some of the town road. He asked if the town could consider paving the area that was intended. The Board advised that the town cannot expend funds on private property, although an unfortunate situation they could not assist.
- Conservation Commission minutes of 9/10 & 9/24.
- Tax Collector's tax lien redemptions.
- Town Clerk/Tax Collector's request for paycheck to be released to family member. The Board approved the request.
- NH Dept. of Safety – re-adoption of the Emergency Medical Services Rules.
- Belknap County Notice of Hearing 9/27, 6 pm regarding a supplemental appropriation.

**NON-PUBLIC
SESSION**

At 8:50 pm Mr. Irvine made a motion, seconded by Mr. Denoncour, to go into Non-Public Session, according to RSA 91A:3 II (c) Personnel. Roll call was taken, Mr. Mertz-Y, Mr. Irvine-Y, Mr. Denoncour - Y were present and the Vote was unanimous. Present: Neil Irvine, Mark Denoncour, Ken Mertz and Barbara Lucas

**RESUME PUBLIC
SESSION**

At 8:55 pm Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes were unanimous.

Mr. Mertz motioned to accept Mr. Bernier's resignation effective September 28,

2018.

**CONT'D
DISCUSSION
ITEMS**

- The Public Works Director, Jim Boucher asked for authorization to advertise the open Highway Department position. The Board authorized advertising the position.
- Request from Bristol for a joint meeting on Ayers Island sale. The Board respectfully declined the offer, stating they had been well informed as to the impact of the sale of Ayers Island property by Eversource and Mr. Sansoucy.
- Repair of the pump at landfill was done by the Public Works Department after notification from the engineer that the pump was not working. Mr. Boucher advised that although they fixed it for now replacement may be necessary in the future and the cost would be about \$1,500.

OTHER BUSINESS

The Board discussed the Public Hearing for the CIP being held next week by the PB. The Board agreed the Committee had done some very good work. The Board discussed that the plan build out to 2035 projected cost replacement should be reduced as this type of projection can cause unnecessary confusion and concern as so many things can change in that time span. It was noted that CIP plans are usually 10 years and reviewed each year.

Mr. Denoncour advised the Board he had visited the Precinct water project site and shared some pictures. He said they are laying pipe of 7-inch diameter for over 7900 ft from Mountain Pond to a well head that connects to the water tower. He provided details on the construction of the \$800,000 project.

Mr. Mertz pointed out an article in the Laconia Daily Sun on short-term rentals. The Board discussed the issue and felt that New Hampton has regulations to deal with nuisances, noise, etc.

Mr. Irvine reviewed the NHMA legislative policy conference recommendations and everything passed. He said seven recommendations had changes and he reviewed those with the Board ie reduction in the interest rate being charged to the taxpayers exemption of agricultural use from water restriction legislation, limited municipal authority for possession of a firearm on municipal property and a clarification on recognizing social security in determining an elderly exemption .He said there were action items: Reducing the interest rate on abatements given the interest reduction on overdue taxes, legislation to allow the Moderator to postpone a town meeting/voting and also funding for the NH Police Standards and Training was also submitted to the NHMA for support. Mr. Irvine said a State Senator did not support it and didn't seem to understand the need for officers to receive training, asking if it was a requirement to send officers to this training or voluntary. The Board agreed the liability risk in not having properly trained officers.

Mr. Irvine asked the status of delivery of the ambulance? He is concerned about receiving the ambulance before the end of the year as the appropriation could lapse.

Mrs. Lucas stated it is expected in late October or early November.

Acceptance of Donation - Mr. Denoncour motioned to accept the generous gift of two flag stands; for one American and one State flag to be placed in the upstairs meeting room, seconded by Mr. Mertz. Vote passed.

Mr. Mertz stated that he was contacted by a Bristol Selectman asking if they could get together to discuss getting together for recycling. The Board discussed some concerns with the logistics of combining the efforts.

Mrs. Lucas advised that Bristol Town Administrator, Nik Coates called and said the Bristol Board would like to suggest a joint meeting with New Hampton, Bristol and Mr. Sansoucy regarding the sale of Ayers Island Dam and the valuation. The Board discussed the offer and decided that they did not see a meeting as being necessary at this time. They pointed out New Hampton had been in the PUC process from beginning to end and had a good understanding of the impact. New Hampton had paid all the legal and consultant costs for the process and although Bristol was there in the beginning of the process, and shared the consultant costs, they withdrew and New Hampton paid the full costs. The Board asked Mrs. Lucas to advise Bristol that they would not be interested in meeting jointly with Bristol and Mr. Sansoucy.

Mr. Mertz noted the poor painting of lines done on NH Route 104 after the recent paving. He also had concern about the fog line and the edge of the breakdown lane. The Board discussed the paving and striping and all agreed they were concerns

Mr. Irvine suggested a meeting with the New Police Chief Tim Stevens, as was suggested back when he was selected, after he had some time on with the department to review with him the expectations of the board and the community. A date will be suggested to the Chief of October 11th. Mr. Mertz said he would like to see the Chief tell us his plans.

None

**PUBLIC
COMMENT**

**NON-PUBLIC
SESSION**

At 9:40 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (c) Personnel. Roll call was taken, Mr. Mertz-Y, Mr. Irvine-Y, Mr. Denoncour - Y were present and the Vote was unanimous.
Present: Neil Irvine, Mark Denoncour, Ken Mertz and Barbara Lucas

**RESUME PUBLIC
SESSION**

At 9:45 pm Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes were unanimous

ADJOURNMENT

Meeting adjourned at 9:48 pm.

Respectfully submitted,

Barbara Lucas

DRAFT