MEMBERS
PRESENT:
Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

OTHERS
PRESENT:
Town Administrator Mrs. Lucas

CALL TO ORDER:
Mr. Irvine called the meeting of the Board to order at 6:30 p.m.

WORK SESSION
Manifests, bills, requisitions, purchase orders and leave request forms.

Mr. Denoncour made a motion, seconded by Mr. Mertz to sign a Payroll Change Notice for Shana Martinez, who will be assisting the Selectmen’s Office. Vote was unanimous.

The board approved the following Building permit:
1. George & Sheila Huckins, Tax Map R-10, Lot 10C

The board approved the following Septic Design:
1. Sawicki Family Trust, Tax Map R12, Lot 3.
2. Robert & Leslie Schilling, Tax Map R4, Lot 90G

The board approved the following Intent to Cut Wood:
1. Donald & Eileen Bates, Tax Map R17, Lots 34 & 35

APPOINTMENTS
6:45 PM
Police Chief Stevens

Chief Stevens provided a purchase req for a new PD cruiser with expected delivery in June/July at $3,000+ increase in cost. Due to this increase, Chief Stevens said he would reduce the cost of equipment, so it won’t exceed the warrant article amount. Asked what would be reduced Chief Stevens said he would purchase Kenwood radio instead of Motorola. He said he wasn’t sure if the new vehicle could accept all the current equipment.

Chief Stevens asked the board to approve 2 unpaid days in Sept. for Admin. Assist. Ms. Cremins to go with her 3 days of personal time to cover a planned family vacation. The board asked what coverage the front desk would have and Chief Stevens said other personnel would be available. Mr. Mertz made a motion, seconded by Mr. Denoncour, to grant 2 days unpaid leave in Sept. to Ms. Cremins. Vote was unanimous.

Mr. Irvine asked what the succession plan looks like after Corporal Tyrrell’s promotion. Chief Stevens said there’s still training needed including FTO. Mr. Irvine asked if there are any current personnel that are looking to take some of Tyrrell’s detective responsibilities. Chief Stevens said he had a possible candidate for part-time officer.

David Katz joined the meeting at 7:18 pm.

Mr. Irvine asked how he handles communication between personnel and Chief Stevens said they have plans in place for open issues to be transferred between shifts with personnel staying longer if needed.

Mr. Katz invited Chief Stevens to meet with the CIP subcommittee if he needs to review
his future purchases, then left the meeting.

**Recess**

At 7:30 pm Mr. Irvine made a motion, seconded by Mr. Denoncour to recess the meeting. Vote was unanimous.

**Reconvene**

At 9:08 pm Mr. Irvine made a motion, seconded by Mr. Mertz to reconvene the meeting. Vote was unanimous.

**DISCUSSION**

The Board reviewed the following:

- The signed a Timber Tax Warrant at $1,606.93.
- Board signed an abatement for Nicolas Lynch in the amount of $31.67 as per the discussion on 5/2/19.
- Copy of letter of response to Atty. Matthew J. Pimentel, Esq. request for copies of appraisals for all public utilities and DirecTV. Letter indicated that as attorney was not representing a New Hampton taxpayer the request was denied.
- NHDOT approval for the Hwy Dept to make sight line improvements to the west side of Route 132N at Bellarose Road and Route 104 at Riverwood Drive.
- Copy of letter to Mr. & Mrs. Lawless, re: status of application to ZBA, for their use of their property as a short-term rental. Mrs. Lucas said the deadline for the June meeting is 5/21. The board agreed to table this item for one week.
- The board discussed possible solutions on the deteriorated culvert on old NH Route 104 by Pemi outlet. It was noted there were other possible entrances to the lot that this culvert provides access to but the sight distance is not acceptable. The board reviewed a NHDOT map provided to PWD Mr. Boucher of the Old NH Route 104 by Mike Kimball (NHDOT). The property owner advised they didn’t need the access point provided by the culvert. Mr. Boucher will be working with Brown Engineering to submit a driveway permit for a new access prior to being able to remove the culvert and install a dry hydrant on the west side with a turn-around.
- Relative to Shamrock Auto Brokers, Inc., Mr. O’Sullivan, who claimed the town has caused their business delays Mrs. Lucas reached out to the DMV licensing office who confirmed the town was not the cause for delay, but that the process takes time.
- Bristol Town Administrator Mr. Coates had asked Mrs. Lucas if there should be a meeting with other towns to discuss the water draw down at the Ayers Island Dam. Board agreed this didn’t need to include the Selectmen for discussion.
- Board reviewed a letter from Seminole Ave. residents thanking the ZBA for their consideration and denial of a Special Exception to permit use of a lakefront property for short-term rentals.
- The board signed a new policy for replacing damaged payroll checks.
- Copy of a letter to Pat Provencher advising that a camper on the property cannot be used as a dwelling unit.
• Primex Property & Liability offering an option of contribution assurance for 3 coverage years which guarantees no more than a 7% maximum increase.

• NHDOT notification of beam & guardrail replacement along NH Route 132N.

• Tax Map U9, Lot 5 - Twin Tamarack applying for NHDOT driveway permit.

• Tapply-Thompson Community Center annual meeting and dinner on 5/22.

• There was discussion on the Electricity Aggregation Contract.

• The board agreed to meet on 5/20 at 6:00 pm to discuss the Personnel Policy.

OTHER BUSINESS
• Mr. Mertz asked when the new flagpole is expected to be in place and Mrs. Lucas said special bolts had to be ordered.
• Mr. Irvine asked Benjamin Brady had received a building permit based on some equipment seen on site.
• Mrs. Lucas asked if NHDES should test the water at the Town Office and the Public Safety Building since NHDES was now involved and testing the water. The board discussed it and agreed that they would not test at this time.

PUBLIC COMMENT
There was none.

ADJOURNMENT: Mr. Irvine made a motion, seconded by Mr. Denoncour, to adjourn at 9:31 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose