

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, February 4, 2021

**MEMBERS**

Mr. Mertz, Mr. Drake and Mr. Shaw were present.

**PRESENT:**

**OTHERS**

Town Administrator Mr. Irvine and Police Chief Tyrrell

**PRESENT:**

**CALL TO ORDER:**

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES**

There were none.

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following Building Permit(s):

1. Cathy & Barry Hoeg – Map R7, Lot 32
2. Ralph & Karin Gravalles – Map R14, Lot 14

The board approved the following Occupancy Permit(s):

1. Steven & Lesley O’Keefe – Map R1, Lot 11

The board approved the following Intent to Cut Wood:

1. Hofling Trusts – Map 1, Lot 11: Supplemental

**APPOINTMENTS**

Chief Tyrrell submitted his monthly report for the board to review.

*6:00 pm*

*Police Chief Tyrrell*

He said the department has been offered free Narcan for use on themselves or other officers if exposed and is seeking guidance whether to use it on members of the public when necessary. Mr. Irvine to further investigate including discussion with town counsel and the board supported a policy for administering the drug. Chief Tyrrell will discuss with other area departments. Board agreed to enact policy and training prior to the PD carrying Narcan.

Chief Tyrrell asked if there was a way to deal with multiple false alarms at the same location which takes place often. There was discussion on creating a policy which may include fines. Mr. Irvine to investigate further.

Chief Tyrrell suggested the department holding a possible haunted house at the Public Safety building. There was concern of creating a lot of foot traffic across Route 104, the idea to be developed and brought back to the Board for discussion and decision.

**OPEN ITEMS**

1. Additional manufactured home at 199 Straits Road.
2. Conex boxes.
3. Workspace for Selectmen.
4. Hwy Dept generator.
5. Office improvements.
6. Fire Dept air packs.

Discussion on open items held to next meeting.

**DISCUSSION**

- Intent to Cut, Hofling Trust – Map R10 Lot 025 – signatures req’d

- Gift to Town from Estate of Fred Smith with no notation as to how to utilize the monies. Mr. Irvine said Mr. Smith had great interest in history and the board agreed that using it in some way at the Town House due to its historic nature would be appropriate. Mr. Drake made a motion, seconded by Mr. Shaw to accept the unanticipated revenue from Frederick Smith, Jr. 2004 Trust in the amount of \$5,000. Vote was unanimous. Chair signed the Receipt & Release document provided by the Estate.
- Review of Precinct water report showing improvement.
- fyi – Housing Appeals Board launched to minimize appeals for planning and zoning from going to Superior Court.
- fyi – NRRA 2020 recycling report
- fyi – Offer submitted by Jeremy Hiltz for the Hwy Dept 2003 Mack dump truck. It was the consensus of the board that they should not deviate from usual practice for disposal of Town property. The truck will be offered for trade-in or sold via auction.

**PUBLIC  
COMMENT**

There was none.

**OTHER BUSINESS**

- Mr. Drake asked if there were any grants in the works by any of the departments but Mr. Irvine said there haven't been.
- Mr. Drake asked for updates to the dates that the Police and Fire Chief's probationary periods end.

**RECESS**

At 6:40 pm Mr. Mertz made a motion, seconded by Mr. Drake to recess and go to the Public Safety building for the 1<sup>st</sup> Deliberative Session, starting at 7:00 pm. Vote was unanimous.

**RECONVENE  
ADJOURNMENT:**

Mr. Mertz reconvened the meeting at 8:19 pm, there being no additional business Mr. Mertz made a motion, seconded by Mr. Shaw, to adjourn at 8:20 pm. Vote was unanimous.

Respectfully submitted,  
Pamela Vose