TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH  03256

November 26, 2019

MEMBERS PRESENT: Mr. Irvine and Mr. Mertz were present.
OTHERS PRESENT: Town Administrator Mrs. Lucas and Fire Chief Drake
CALL TO ORDER: Mr. Irvine called the meeting of the Board to order at 5:30 p.m.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.
The board approved purchase requisition(s) for Hwy Dept (), Fire Dept ()
The board approved the following Building Permit application(s):
   1. Carolyn Booth – Tax Map R13, Lot 26

The board approved the following Occupancy Permit application(s):
   1. George & Sheila Huckins – Tax Map R13, Lot 10C
      R16, Lot 19

DISCUSSION

Chief Drake said that the department is suffering with lack of personnel but has 3-4 people that may join the department. He provided an overview for a supervisor’s class. He provided the board with the Primex training he’s taken. Mr. Irvine advised that the board would be discussing the chief’s contract and PIP. The board asked Chief Drake to take a look at additional courses and report back next week. Chief Drake reviewed the requirements for collection of Medicare/Medicaid data that the department will have to perform in 2020.

OTHER BUSINESS

• The board signed the DRA Municipal Assessment Certificate for submission of the equalization data.
• The board signed abatements for the properties tax deeded to the town for GCJP & High Ridge LLC on tax bills issued for 2nd bill of 2019.
• Mrs. Lucas suggested someone to dedicate the Town Report to. Mrs. Lucas will contact a family member.
• Discussion on the Fire Chief position going to full-time status whether adding the costs to budget or creating a Warrant article. Ms. Duggan to investigate the impact to the budget.
• The board agreed to the budget change to PD medical insurance, adding full-time officer with a family plan and $3,000 deductible.

PUBLIC COMMENT

There was none.

ADJOURNMENT: Mr. Irvine made a motion, seconded by Mr. Mertz, to adjourn at 6:10 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose