MEMBERS PRESENT: Mr. Irvine, Mr. Denoncour and Mr. Mertz were present.

OTHERS PRESENT: Town Administrator Mrs. Lucas.

CALL TO ORDER: Mr. Irvine called the meeting of the Board to order at 6:32 pm.

WORK SESSION

The board approved the following Occupancy Permit application(s):
1. Elizabeth Baird, Tax Map U-14, Lot 2

The board took no action on the following sign permits:
1. NH Smokehouse – BBQ Shak, Tax Map R-5, Lot 5 – HOLD for more information
2. Granite State Greenhouse and Nursery, Inc., Tax Map R-4, Lot 90A -HOLD

APPOINTMENTS None

DISCUSSION

The Board reviewed and discussed the following:

• Letter from Frank & Maryann Geis, dated 10/31, re: renewed building permit. Mr. Geis had submitted a check and a request for a new building permit as requested by the Board. He had not submitted a new application form with his check. The Board asked that one be completed for the Geis’s and request that Frank come in and sign the application so it can be processed.

• Follow-up on letters to Maurice Guyotte re: building permit/occupancy permit. Mr. Pollocked advised the board in his memo that Mr. Guyotte will not be renewing his building permit to have offices at his home on Victor Huckins Road. He has purchased a business office in Ashland.

• Check received for sale of 1996 International Dump Truck - $3,150.00 from the NH State Surplus auction held in October.

• Recognition to William Cantwell IV for the Eagle Scout Award. Selectmen signed the recognition certificate and Mrs. Lucas will present the certificate as the town’s representative unless a Selectman can be present.

• The Board reviewed the draft letter to be sent to residents by CNP with the new assessed values. Mr. Denoncour suggested replacing the word “relevant” with the word “accurate. He also suggested inserting at the end of the second sentence “in 2013” as it refers to the last revaluation. The Board members agreed. Mrs. Lucas advised that CNP was not able to provide definite dates for property owners to call to make appointments to review the
new assessments with the assessors nor the dates of those meetings. That is expected to be determined within the next 2 weeks. Data input is still being done in the new summit software.

- Mrs. Lucas advised that she had submitted another request to extend the submission date for the MS1 to December 1st. She advised that once the assessors determine the dates of the meetings with property owners and receiving the final values for tax billing, another extension may be necessary. She stated she expect that tax bills would not be issued before the middle of December and due in January. The Board requested that a notice be put up on the website.

- The Board was advised that an appointment was requested by Terry Penner, re: purchase of Hemlocks property off Old Bristol Road for November 8th 7:15pm

- The Board reviewed an email, dated 10/31 with a question from Deb Wallace regarding 234 Carter Mtn. Road and the use of the property for a wedding venue. The Board reviewed the zoning ordinance and determined that the property was in the General Residential, Agricultural and Rural Zone and such use was not permitted. Ms. Wallace will be advised.

- The Board had asked that NHDOT provide more details on the installation of a CCTV pole, specifically the location and height. The state provided the location on a aerial map, which locates it on the southbound side of I-93, just south of the NH Route 132N overpass around mile marker 70.6. It was also advised that the height was 90’ tall.

OTHER BUSINESS

The Board received a check list from Town Clerk for Election Day, November 6th

a. Mr. Irvine advised the Board that he had reported rubbish on the side of Old Bristol Road ie. Garage and tires in front of #388. This was reported to the Police Department.

b. Mr. Mertz said he spoke with the Police Dept AA about a date for the retirement celebration for former Chief George Huckins. TBD.

c. Mr. Mertz asked if the light bulbs had been installed at the Town House. Mrs. Lucas advised she provided the PWD – Jim Boucher the bulbs from Mr. Mertz and believed it was done.

d. There was a discussion about the Boston Post Cane and that enough time had passed and a new recipient should be found. Mrs. Lucas advised it would be put on the town website.

MINUTES

Mr. Irvine motion, seconded by Mr. Mertz to approved the minutes of 10/4 & 10/11 as written.

No action was taken on the 10/22, 10/25 or the 10/29. Postponed to the next meeting.

PUBLIC COMMENT

None

ADJOURNMENT

Meeting adjourned at 8:27pm.
Respectfully submitted,
Barbara Lucas