TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256

October 22, 2018

MEMBERS PRESENT: Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

OTHERS PRESENT: Town Administrator Mrs. Lucas and Police Chief Stevens

CALL TO ORDER: Mr. Irvine called the meeting of the Board to order at 4:32 p.m.

BUDGET WORK SESSION

Police Dept. Chief Stevens advised he is proposing:

- Warrant Article at $31,000 for new cruiser including re-outfit of equipment including radar replacement.
- Proposed changes to his salary and a quarterly stipend as per the contract.
- Salary increases for department members.
- Doubled part-time wages to accommodate increase in part-time personnel. This is offset to the cost of overtime and callouts.
- Administrative Assistant salary increase with the position becoming full-time to take on some of the Sergeant’s administrative duties.
- Increase in training costs.
- Reduction in cell phone costs.
- Increase in Prosecutor costs due to the large workload.
- Reduction in Data Processing.
- Reduction in General Supplies & Equipment and Office Supplies.

Recommended budget increase is 2.4% over 2018 ($660,449.52 to $675,992.90). Chief Stevens said he will likely request weapon replacements in 2020.

Fire Dept. Fire Chief Drake was present.

Chief Drake proposed the following for Fire:
1. Increase in insurance line for added firefighter insurance. The board discussed some concern with this insurance after last year’s discussions with its provider. Further discussion to take place with provider.
2. Contract Services – increase due to proposed LRMFA dispatch costs.
4. Supplies, Uniforms & Gear – increase for possible added personnel.
5. Equipment – increase for new tool set, ID plates, backup camera for 17E1 - installed by the department, air pack brackets, portable vehicle chargers, hose, and mobile ready racks.

Chief Drake proposed the following for Ambulance:
1. Increase in Training.
2. Decrease in Immunizations & Physicals.
3. Professional Services increased based on current collections.
4. Dues, Subscriptions & Conferences reduced.
5. Increase in Maintenance & Repairs, Vehicle Fuel, Ambulance Equipment.

Chief Drake advised EMS budget was level funded.

Chief Drake proposed the following Warrant Article:
Replacement of 17E3 with pumper rescue truck not requiring CDL operator, transferring most of the equipment from 17A1; using $13,750 from Special Revenue Fund with the remainder from a non-lapsing grant.

Chief Drake advised that the furnace may need repairs. There was discussion on the system’s repair costs since it was installed.

**Highway Dept & Transfer Station**

Public Works Director Mr. Boucher was present with his proposed budget.

**Highway Dept.**

Mr. Boucher said some work, such as roadside mowing, wasn’t done due to the rough winter and its effect on the budget. There was discussion on whether there will be a suitable number of subcontractors to assist with winter maintenance.

Reduction in Winter Sand & Salt due to current stockpile of material.

Recommended budget increase is 9% based largely on Contract services, gravel and insurances.

**Solid Waste**

Wages – 5 day, 40 hours split between 2 employees.
Contract Services increased due to cost of transporting glass. Mr. Boucher recommended reductions in hauling costs and tipping fees.

Recommended budget increase is 2%, based on addition employee coverage.

**Warrant Articles**

$100,000 to pave Dana Hill Road between Town House and Magoon Roads.
$40,000 to be added to Bridge Repair Fund.
$210,000 to purchase Kenworth 6-wheeler, replacing the 2010 Int’l or 1993 Mack.

**OTHER BUSINESS**

- There was discussion on rates for contract services to include the ability to sand, though subcontractors may not do much sanding. Mr. Boucher said there are times the subcontractor sands smaller roads prior to a larger town truck traveling on it and he likes to have the option to use a subcontractor for sanding. The board agreed the rate should be for the services the town requires, when required.
- The board signed a purchase requisition for the replacement of the PD water heater, previously authorized by Chief Huckins and discussed with the board.
- Mr. Boucher advised the new hire accepted the conditional offer of employment for the full-time position at the Highway Dept.
- The board asked Mrs. Lucas to discuss with Chief Stevens, the issue relative to fingerprints the department is doing that are being rejected.
PUBLIC COMMENT

There was none.

ADJOURNMENT: Mr. Irvine made a motion, seconded by Mr. Denoncour, to adjourn at 7:20 pm. Vote was unanimous.

Respectfully submitted,

Pamela Vose